



COASTAL HORIZONS CENTER, INC. POSITION ANNOUNCEMENT

DATE OF NOTICE: July 21, 2021

Position Title: **PATH Benefit Specialist**
Full Time. Exempt

Coastal Horizons Center, Inc. has an opportunity for a Benefit Specialist to become part of our PATH Program. PATH program works solely with individuals who have served in the military who are struggling with mental health disorders and meet homelessness criteria per HUD. The Benefit Specialist will assist PATH clients with obtaining applicable benefits by using the SSI/SSDI Outreach, Access, Recovery (SOAR) model. The Benefit Specialist also:

- Will be responsible for maintaining all necessary benefit documentation and record reporting for the PATH Program.
- Must be comfortable in engaging with the PATH client population and willing to meet clients in whatever locations they choose, such as the park, shelter, library, etc.
- Will receive training through the NC Coalition to End Homelessness SOAR Program and meet the requirements to become a Certified SOAR Case Worker within 3 months from the hire date.

Qualification/ Skills:

Education: Completion of Bachelor's Degree in a Human Service field. Two (2) years of related experience.

Experience/ Skills:

- Knowledgeable about the symptoms of mental illness and co-occurring disorders and the functional limitations that will prevent an individual from obtaining gainful employment.
- Must have experience in assisting individuals in applying for benefits such as SSI/SSDI, Medicaid, and Veterans' assistance and in collecting, organizing and writing medical summaries of personal, psychiatric, and functional information.

Salary: Commensurate with education and experience. Benefits available include health/medical, dental, life insurance, paid time off programs, 401K retirement saving plan. For more information, please visit our website at ww.coastalhorizons.org

PLEASE SEND RESUME AND COVER LETTER TO: (NO PHONE CALLS PLEASE)

COSTAL HORIZONS CENTER, INC.

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WILMINGTON, NC 28412

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