

COASTAL HORIZONS CENTER, INC.

JOB ANNOUNCEMENT

DATE OF NOTICE: July 26, 2005

JOB TITLE: Relief Staff-Part Time

JOB DUTIES/RESPONSIBILITIES: Supervision of youth in 9 bed shelter including daily living activities, transportation, and some case management. Answer Crisis Hotlines and provide Crisis intervention counseling to callers. Dispatch Rape Crisis Counselors to the area hospitals when needed. Handle after hours Domestic Violence calls and contact the on-call counselor when shelter is needed for a caller. Must be able to provide and maintain professional quality services in times of stress. Drug Screen and Criminal Background Check. Flexible days and hours based on staff vacations and sick leave. Opportunities to work as many as 24 hrs at a time or as few as you want. Day, Night, weekend work available.

QUALIFICATIONS:

JOB AVAILABILITY DATE: July 26, 2005

DEADLINE FOR APPLICATION: N/A

SALARY: TBD.

PLEASE FAX RESUME & COVER LETTER TO:

910-392-0628

Attn: Sharon Maultsby, OH Shelter Manager

An Equal Opportunity/Affirmative Action Employer
Complying with The Immigration Reform and Control Act.