

COASTAL HORIZONS CENTER, INC.
JOB ANNOUNCEMENT
Job Title: Clinical Coordinator
TASC - Region 2
Hours: Full Time, M-F, Exempt

Coastal Horizons Center, Inc. is seeking a qualified Clinical Coordinator for our TASC Criminal Justice Services Intervention Program. We have this specific opportunity in support of our Region 2 TASC service area (central NC) and is based out of our Raleigh/Durham office area.

Job Responsibilities include:

The Clinical Coordinator has the primary responsibility of providing group and individual clinical supervision, maintaining supervision records, and conducting review of charts and clinical notes provided by Coastal Horizons Center –TASC staff.

The Clinical Coordinator is responsible for facilitating the training and credentialing of new and existing staff.

The Clinical Coordinator will also be assigned to serve as a temporary Care Manager for vacant positions as needed, and will also be a part of the Statewide TASC Leadership Team.

The Clinical Coordinator will also be the primary contact with staff on day to day clinical operations.

The Clinical Coordinator reports directly to the Clinical Director and works in collaboration with Area Coordinators and Regional Directors for the purpose of staff development. The Clinical Coordinator is a member of the TASC management team which meets bi-monthly in Wilmington.

The Clinical Coordinator is expected to travel to area staff locations/offices to provide direct clinical supervision and support.

REQUIRED EDUCATIONAL/EXPERIENTIAL QUALIFICATIONS:

Master's degree required in social work, human services or related field, along with required licensure (CCS or minimum CSI).

Minimum of 3 years providing direct counseling services in the area of criminal justice/substance abuse services.

Minimum of 1 year direct clinical supervision experience with Substance Abuse/Mental Health providers.

Salary: Commensurate with experience, medical/dental insurance, life insurance, disability insurance, retirement savings plan/401K, paid time off programs.

Please mail, fax, or email your resume and cover letter to: (no phone calls please)

Coastal Horizons Center/TASC

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Email: jgodwin@coastalhorizons.org

An Equal Opportunity / Affirmative Action Employer