

COASTAL HORIZONS CENTER, INC.

Position Announcement

DATE OF NOTICE: **June 16, 2017**

JOB TITLE: **Assistant Program Director, SUD/MH Treatment
New Hanover**

JOB DUTIES/RESPONSIBILITIES:

The Assistant Program Director provides direct services for Coastal Horizons Center's SUD/MH clients to include, but not limited to, screening for admission, comprehensive clinical assessments, person-centered planning/treatment planning, crisis planning, crisis intervention, individual and group therapy, and case management. Provides intake coordination to include review of intake paperwork, schedule coordination, and training. Triage and manages open access/walk-in services. The role also provides clinical supervision and program oversight specific to streamlining processes, managing workflow and ensuring productivity of staff. The Assistant Director supports Program Director for effective administration, work efficiencies, and program performance.

QUALIFICATIONS:

- Graduation from an accredited University with a master's degree in human services and two (2) years of progressive experience in behavioral health assessment and treatment.
- Full licensure as a Psychological Associate, Professional Counselor, or Clinical Social Worker. Dual licensure as a Clinical Addictions Specialist preferred.

SALARY: Commensurate with education and experience

PLEASE SEND RESUME & COVER LETTER TO: (NO PHONE CALLS PLEASE)

COASTAL HORIZONS CENTER, INC.
615 SHIPYARD BLVD.
WILMINGTON, NC 28412
ATTN: Clinical Director

Or email resume to: khouse@coastalhorizons.org